

All you need to know about being a staff volunteer at Adventure Camp 2025



Staff fee

If you've not already done so please pay your camp fee. Staff cost is £40. This must be paid before arrival at camp.

We sent you an email, once your application had been approved by your DLV/line manager, with details of how to make your payment.

Health forms

We'll send you an email with a link to a health form. Please look out for the email and complete it prior to arrival.

Risk Assessments and operation manuals

All [Risk assessments and operation procedures](#) will be available on our website.

Before camp, we'll email you with the relevant operation procedures and risk assessments for your area. We need you to read these. The email will also contain a link for you to confirm you've read them. We need you to do this BEFORE camp.

If you have any questions or concerns regarding any of the information in these documents, please contact your team / zone leader, so they can review and amend them if necessary.

At camp Christina Sheffield will carry out checks to make sure the activity equipment and PPE is safe for use. If there are any incidents that may compromise any of the equipment – you should let her know. She'll also check weather conditions to make sure it's safe to use the equipment under these conditions.

Arriving at camp

We're camping in the grounds of Strathallan Castle Estate - Auchterarder PH3 1JZ

Access to the site is via relatively narrow roads. Therefore to help manage traffic on the site we'll operate a one-way system. Please enter via the main castle entrance (from Auchterarder - <https://what3words.com/deploying.agreement.crispy>)

There will be ample parking available – just follow directions to the staff carpark.

Please note we're unable to provide a car charging facility for electric cars.

Make sure you check in

On arrival, head over to the large marquee where you'll find a reception (well a table in the corner 🗺️). Once you've checked in, and got your badge, head on over to the leader's camping area and put your tent up.

Tents - You'll need to take your own tent – or camp with friends.

Programme for the weekend – you can find the [program for the weekend](#) on our website.

Staff meeting - we'll have an ALL staff meeting on the Friday evening, after the Scout's 'lights out'. We normally aim to have this around 11pm. And it will be held in the main staff marquee.

WhatsApp

Just a reminder to join our WhatsApp community if you've not already done so. We'll use this community to share camp wide announcements, important updates and event information.

- [Join the Adventure Camp WhatsApp community](#)

In addition we've also set-up activity specific groups, you'll be able to join the appropriate groups to meet your team. We suggest joining the activity groups on your phone, it may not be available if using WhatsApp through your laptop.

Please read our [guidelines on responsible use of WhatsApp](#) to help keep yourself and other users safe.

Social media

We use [Facebook](#) and [Instagram](#) to promote the camp.

Feel free to share these links and help us grow our reach by sharing and reposting our content.

Let's show others how amazing Scouting is and the opportunities this camp gives young people.

Staff food

Staff catering is provided centrally by our amazing staff catering team.

The first meal for all staff will be supper on Friday evening unless you have indicated you can assist with the setup on Friday. Any changes to your arrival time, please let us know.

And for those new to camp, we have a large staff marquee – where we can all socialise, drink coffee (tea, juice, water also available) and this is also where our meals are served.

You'll need your own plate, bowl, cup, cutlery and clean dish towel. It's a good idea to keep these in a small bag, so you have them ready to hand.

Water bottle - there will be drinking water available to fill your water bottle. Ideally, have this easily accessible as you may need it before you have time to get set-up.

You're responsible for washing your own plates. We provide an area with washbasins, sponges and washing liquid. I know this is obvious, but if the water is dirty, DON'T wash your dishes in it. Change the water! There will be an area for tipping dirty water, and hot and cold water available.

You may even find it useful to work in small groups.

As we're camping in a greenfield, occasionally water boilers/gas can be temperamental! However, if you let a member of the site service team know – I'm sure they'll fix it! (If you're unsure who is in the site service team let reception know, they'll be able to get a message to them).

Washing hands

It's really important to keep your hands clean. There will be hand washing facilities just outside the staff marquee. This is especially important just before meal times. To do our bit for the environment we'll not be replenishing the hand towels, therefore you may want to include a small hand towel in your dish bag or alternatively air dry. Please do not dry them on your dirty clothes or on your dish towel.

Alcohol policy

The Scout Association has a strict alcohol policy, and you can read the [full policy on the website](#).

We do allow staff to have a sociable drink in the evenings, but you must follow the below rules

- No alcohol should be consumed until the Scouts Supper is complete.
- It must only be consumed in the Staff or Subcamp Marquees.
- Anyone who consumes alcohol should then have no interaction with a Scout.
- We have a strict curfew of 2am (on Sunday this is extended to 2.30am).

- You should consider how alcohol may affect your ability to carry out your Scouting duties the next day

On-duty team

Each evening we'll have a duty team to keep an eye on things and deal with any issues. Please remember they're your fellow colleagues – and just like you are volunteers, so remember to treat them with respect. They'll be there to close up the marquee after curfew. But please remember to help by tidying up behind yourself.

To make sure we comply with scout ratios, each night we'll need 45 people (in addition to the duty team) to follow the rules of the [Green Card](#), which includes not drink alcohol. This is so that should something happen we would have enough leaders to deal with the situation and be responsible for the young people.

Duty Drivers and First Aider - we'll have dedicated drivers and first aider on duty each night. They will have an outdoor light and sign outside their tent so they can be found easily.

First aid

We'll have a first aid team who will be responsible for first aid at the camp. It's being headed up by Colin Peters and we'll make him identifiable to you at the Friday night briefing. However you should remember to take your own personal first aid kit – and you should deal with your own personal first aid.

Helping sub-camps

There are eight sub-camps and only three staff members specifically allocated to each sub-camp. Friday night, there will be hundreds of scouts pitching their tents. So after you've checked in, you have your own tent set-up and got your activity ready to run on Saturday morning, please speak to the sub-camp teams to see how you can help.

If you have Scouts attending the camp

Leaders attending with Scouts are at the event as staff not as Scout leaders.

Scouts will be looked after by the sub-camp teams.

If you do want to visit your scouts, you must let the sub-camp teams know before wandering into the sub-camp area.

Helping dismantle camp

On Monday the camp needs to be taken down and we need your help to do this.

Please don't just pack up your kit and leave site. Come to the staff marquee to find out what jobs need done before we can all go home – 'Many hands make light work'.

The following information is for those assigned to help with activities

Activities

Activities will run on Saturday and Sunday. And must last the full duration. Scouts should not be sent back to sub-camp before the activity session is due to finish.

Activity zones

For those that were at the camp last year, for most activities we're sticking with having 'activity zones'. Instead of being allocated to a single activity, Scouts will be assigned to a 'zone' and they get an opportunity to try different activities in that zone.

It also means for leaders, you may have the opportunity to move around various activities over the weekend (we heard it can be tedious doing the same thing all weekend!), however if you prefer to stick to the same thing – that's also okay. Visit our website to [see a full list of activities and the different zones](#).

Activities that need authorisations - this isn't so easy for permitted activities. So if you're doing a specific role with your scout authorisation, you'll have to remain on that activity. Anyone doing an activity that requires a permit – can you please make sure it's kept up to date on the Membership Management System.

If you've been allocated to one of the heights zones you'll be taken through a competency check by our ropes assessor, David Sneddon. Arrangements will be made to do this prior to the start of activities.

Collecting Scouts prior to activities

There will be a central area for collecting Scouts – each activity will be clearly marked. A few leaders from each activity should go to the activity marker 10 minutes before the start of the activity.

Angala McGregor will be in a central location – and you should collect your list of Scouts from her. She will give you two copies – you should check all Scouts have turned up, and mark any changes – and then give one copy back to Angela. You retain the other copy.

If you're part of a zone – you'll collect Scouts for the whole zone. You'll then need to split the group up as necessary.

Activity coordinators will make sure your team leader or activity zone leader will have full details of how this works.

Evening activities

We require all activity staff to help manage evening activities. We hope you'll only be required to help on one evenings (Saturday **or** Sunday).

Helping hand

We will also call upon some staff members to help serve supper to the scouts. We've 700 scouts to feed so need help not only in serving food and drink, but to support queue management to get supper delivered as quickly as possible. Don't worry if you haven't done this before, you'll be fully briefed before service!

Some staff may also be asked to help with loading up of equipment on Sunday night. But can we ask all leaders to do their part by helping tidying up their own activities and returning all equipment to the agreed central point.

If after getting to the end of this you still have questions please email staffapps@adventurecamp.uk